

9th April 2010

Our Ref:



**Corporate Support Services**

Civic Offices High Street  
Epping Essex CM16 4BZ

Telephone: 01992 564000

Facsimile: 01992 578018

DX: 40409 Epping

Director of Corporate Support  
Services Colleen O'Boyle  
Solicitor to the Council

Enquiries to:

Dear Mr

**Re: Interim Reminder for**

Taxi inspections- Langston Road Depot – telephone 0208 532 0357

Your taxi inspection test is due in May 2010. Failure to complete the Taxi Inspections would result in a breach of conditions as set out in this Council's Hackney Carriage/Private Hire Vehicle Licence Conditions.

Breaches of this condition will result in your licence being referred to licensing panel for possible suspension or revocation of your licence.

**If you have already visited Langston Road for your Taxi inspection in the last 14 days, then please disregard this letter.**

If you require any further help or information please do not hesitate to contact us on the numbers below.

Yours Sincerely,

Licensing Office  
01992 564461 & 564340



INVESTOR IN PEOPLE

Date: 22nd June 2010

Our ref: Panel Meeting

Your ref:

Civic Offices High Street  
Epping Essex CM16 4BZ

Telephone: 01992 564000

Facsimile: 01992 578018

DX: 40488 Epping

Mrs K Tuckey (01992) 564270  
email: ktuckey@eppingforest.gov.uk  
Corporate Support  
Services Colleen O'Boyle  
Solicitor to the Council

Enquiries to:

Dear Mr

**Meeting of the Licensing Panel on 7<sup>th</sup> July 2010  
Re: Hackney vehicle licence**

Further to my previous two letters requesting that you attend Langston Road to have your interim tests.

I can now advise you that a meeting to determine your licence will be held on 7<sup>th</sup> July 2010 in the Council Chamber, Civic Offices, High Street, Epping, Essex, CM16 4BZ at 10 a.m. **Please note that there is not set time for hearings and therefore we cannot guarantee the time at which you will be required.**

As an applicant you are entitled to attend the meeting and make comment. You may be represented either legally or otherwise.

On arrival please go to the 1<sup>st</sup> floor and wait in the seated area until you are called for.

**If you have already booked your vehicle in Langston Road for your interim test or if you have had the test done, please can you provide this office with the interim test asap. If you have not had the test done you are required to bring your plate with you on the day of the meeting, where you will be given the opportunity to explain why you are in breach of the councils licence conditions.**

Please contact me on 01992 564034 if you are unable to attend the meeting or if you wish to discuss this item further.

Yours sincerely

K Tuckey  
**Senior Licensing Officer**



Date: 7th June 2010

Our ref: †

Your ref:



**Corporate Support Services**

Civic Offices High Street  
Epping Essex CM16 4BZ

Telephone: 01992 564000

Facsimile: 01992 578018

DX: 40409 Epping

Director of Corporate Support  
Services Colleen O'Boyle  
Solicitor to the Council

Enquiries to:

Licensing Unit (01992) 564 340

email: [licensing@eppingforestdc.gov.uk](mailto:licensing@eppingforestdc.gov.uk)

Dear Sir/Madam

**Licence in respect of Vehicle Registration No:  
Interim test check – May 2010  
Local Government (Miscellaneous Provisions) Act 1976**

The conditions of the licence for the above vehicle require that interim tests be carried out on the vehicle at the time intervals mentioned in the licence. These tests must take place at the Langston Road Depot, Langston Road, Loughton. When the licence was issued you were provided with details of the dates when the inspections should take place. An interim test on your vehicle is now overdue.

This is a breach in this Vehicle Licence conditions. The Council may suspend or revoke, or refuse to renew the licence if you are in breach of the conditions

I am referring this breach of condition to the Licensing Sub-committee which will take place on Wednesday 7<sup>th</sup> July 2010 ( 10 o'clock, Civic Offices, High Street, Epping) so that it can decide what action the Council will take in this matter.

If you have had the test carried out in the past seven days, please disregard this letter.

In order to avoid the necessity of a hearing before the Licensing Sub-committee please contact Langston Road Depot on 020 8532 0357 to arrange for an appointment for the interim check to be carried out. If you have not had your vehicle interim done by the date of issue of the agenda for the meeting we will not have the opportunity to withdraw your item. You are reminded that you must attend the meeting.

Yours sincerely

Licensing Unit



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